

NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY, INC.

A GOVERNING BOARD MEETING WILL BE HELD ON DECEMBER 11, 2019 at 6:00 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY ("CMT"). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN PERSON.

8605 Erie Road
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT
P.O. Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

MINUTES

I. Call to Order and Roll Call

Lane Pigsley called the meeting to order at 6:00 p.m.

Board:

Lane Pigsley
Adaer Careeno-Lopez

Parrish Charter Academy:

Dawn Patterson

FORZA Education Management:

Chuck Malatesta
Misty Doyle
Rafael Mestre

Public:

Mr. and Mrs. Knight
Mr. and Mrs. Neubauer

*All documents and reports are sent to the board to review prior to the board meeting.

II. Approval of Agenda

Lane made a motion to approve the agenda. Adaer seconded the motion and the motion passed unanimously.

III. Approval of Minutes: September 30, 2019

Lane made a motion to approve the the minutes from the previous meeting. Adaer seconded the motion and the motion passed unanimously.

IV. Old Business: N/A

V. New Business

A. Treasure's Report

Rafael gave a summary on the Financials.

B. Approve and Execute Financials for September and October 2019

Lane made a motion to approve the Financials for September and October. Adaer seconded the motion and the motion passed unanimously.

C. Approve Revised Budget

The Revised Budget was created after the October FTE. The revised budget is based on a projected enrollment of 221 students. The new capacity of the school for the 19-20 school year is 234. Lane made a motion to approve the revised budget. Adaer seconded the motion and the motion passed unanimously.

D. Approve Projected Enrollment for 2020-2021 School Year

Mrs. Patterson gave a brief summary on the projected enrollment report. The projected enrollment for the 20-21 school year is 354. Lane made a motion to approve the Projected Enrollment for the 20-21 School Year. Adaer seconded the motion and the motion passed unanimously. Mr. Malatesta stated the projected budget will be completed in January and sent to the board prior to the next board meeting. The projected budget will be based on the projected enrollment.

E. Approve Website Design Company

The board reviewed the proposals from the RFP prior to the board meeting. Lane made a motion to approve contacting with Julie Digby PR and Marketing. Adaer seconded the motion and the motion passed unanimously.

F. Approve Tax Form 990 to be Filed

Lane made a motion to approve filing Tax Form 990. Adaer seconded the motion and the motion passed unanimously.

G. Approve FORZA to Create and Post RFP for Audit Services

Lane made a motion to approve FORZA to create and Post an RFP for Audit Services. Adaer seconded the motion and the motion passed unanimously.

H. Approve Loan Between FORZA Education Management and Parrish Charter Academy

Lane made a motion to approve the start up loan with FORZA Education Management. Adaer seconded the motion and the motion passed unanimously. Mr. Malatesta stated the agreement allows FORZA to loan PCA additional funds if needed.

VI. Reports

A. Principal's Report

B. FORZA Education Management Report

VII. Public Comment

Mr. and Mrs. Knight stated that they would like a privacy fence installed on the east side of the property near the dumpster. They also stated the County picks up the trash some days prior to 6 a.m. and it's very loud. Mrs. Pigsley thanked them for commenting. Mr. Malatesta stated that the school will do whatever it can to work with the developer to expedite installing a privacy fence in that area. He also stated that he will contact the county regarding early trash pick up.

VIII. Comments from the Board (non-agenda items only) *

IX. * Reconfirmation of Next Meeting Date: February 5, 2020

X. *Adjournment

Lane made a motion to adjourn. Adaer seconded the motion and the motion passed unanimously. The meeting was adjourned at 6:43 p.m.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy Website: PCAEDU.ORG